Charity/Club/Society Application Form (UK Only)

The Stafford Building Society

Application Instructions

- Please ensure that all details are completed in full and tick boxes where applicable.
- Boxes marked with an asterisk (*) must be completed.
- Failure to complete these boxes will result in the application form being returned.

Charity/Club/Society Details

*I/We hereby apply for a	Corporate Pullman (Instant Access) ☐ Community Triple Access Saver ☐ Academy Trust Triple Access Saver ☐
*Full Charity/Club/Society Name	
*Registered Address	
*Correspondence Address (Leave blank if same as registered address)	
*Charity/Club/Society Registration Number (If applicable)	
*Start Date of Charity/Club/Society	
*VAT Registration number (if applicable)	
*Nature of organisation	
*Total organisation assets	
*Annual organisation turnover	
*Organisation contact telephone	
*Organisation contact email	
*Organisation Type (tick the box that best describes your organisation type).	☐ Charity ☐ Club ☐ Society ☐ Parish Council
*Organisation category (**Please note**, we do not accept applications from large enterprises)	☐ **Micro Enterprise** (10 or less employees, £1.0 million or less annual turnover & £0.5 million or less total balance sheet). ☐ **Small Enterprise** (50 or less employees, £15 million or less annual turnover & £7.5 million or less total balance sheet). ☐ **Medium Enterprise** (250 or less employees, £44 million or less annual turnover & £38 million or less total balance sheet).

Operating your organisation account

*What do you intend to use this savings account for	
*Opening deposit amount	
*Source of opening deposit	
*How often do you expect to use your account? (both deposits and withdrawals)	Daily ☐ Weekly ☐ Fortnightly ☐ Monthly ☐ Annually ☐ More Than Annually ☐
*Where will future deposits come from?	
*Withdrawal instructions	Any **one** signature ☐ **All** signatures ☐ **Other** amount of signatures (Please specify) ☐ _____

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Charity/Club/Society Account Administrator Details - Management of the Account

The **Account Administrator** is responsible for managing the charity, club or society savings account and the organisation's details held by the Society. This includes adding or removing account signatories, updating the organisation's name or address, and making deposits to or withdrawals from the account.

An Account Administrator must be an individual who has **Significant Influence or Control** over the charity, club or society, or over the use of its funds.

A person with Significant Influence or Control is someone who can materially influence financial or operational decisions of the organisation. This may include, but is not limited to, a **Chairperson, Treasurer, Trustee, Secretary**, or any other individual holding a senior position with authority to influence financial decisions.

Account Administrator 1		**Account Administrator 2**	
*Title		*Title	
*First name(s)		*First name(s)	
*Surname		*Surname	
*Address		*Address	
*Date of birth		*Date of birth	
*Country of Birth		*Country of Birth	
*Nationality		*Nationality	
*Country of residence		*Country of residence	
*National Insurance Number		*National Insurance Number	
Marital status		Marital status	
*Telephone		*Telephone	
*Email		*Email	
*Occupation		*Occupation	
*Name of employer		*Name of employer	
*Source of wealth		*Source of wealth	
*Relationship to the charity/club/society		*Relationship to the charity/club/society	
*Signatory to the account	Yes ☐ No ☐	*Signatory to the account	Yes ☐ No ☐
*Are you a citizen and tax resident of the UK only?	Yes ☐ No ☐	*Are you a citizen and tax resident of the UK only?	Yes ☐ No ☐
If **NO**, please complete the supporting FATCA declaration leaflet		If **NO**, please complete the supporting FATCA declaration leaflet	

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Account Administrator 3		**Account Administrator 4**	
*Title		*Title	
*First name(s)		*First name(s)	
*Surname		*Surname	
*Address		*Address	
*Date of birth		*Date of birth	
*Country of Birth		*Country of Birth	
*Nationality		*Nationality	
*Country of residence		*Country of residence	
*National Insurance Number		*National Insurance Number	
Marital status		Marital status	
*Telephone		*Telephone	
*Email		*Email	
*Occupation		*Occupation	
*Name of employer		*Name of employer	
*Source of wealth		*Source of wealth	
*Relationship to the charity/club/society		*Relationship to the charity/club/society	
*Signatory to the account	Yes ☐ No ☐	*Signatory to the account	Yes ☐ No ☐
*Are you a citizen and tax resident of the UK only?	Yes ☐ No ☐	*Are you a citizen and tax resident of the UK only?	Yes ☐ No ☐
If **NO**, please complete the supporting FATCA declaration leaflet		If **NO**, please complete the supporting FATCA declaration leaflet	

Charity/Club/Society Signatory(s) Details - Operator of the Account

A **Signatory(s)** has the authority to sign for account withdrawals and deposits as per the agreed upon withdrawal instructions.

Signatory 1		**Signatory 2**	
*Title		*Title	
*First name(s)		*First name(s)	
*Surname		*Surname	
*Address		*Address	
*Date of birth		*Date of birth	
*Country of Birth		*Country of Birth	
*Nationality		*Nationality	
*Country of residence		*Country of residence	
*National Insurance Number		*National Insurance Number	
Marital status		Marital status	
*Telephone		*Telephone	
*Email		*Email	
*Occupation		*Occupation	
*Name of employer		*Name of employer	
*Relationship to the charity/club/society		*Relationship to the charity/club/society	
*Are you a citizen and tax resident of the UK only?	Yes ☐ No ☐	*Are you a citizen and tax resident of the UK only?	Yes ☐ No ☐
If **NO**, please complete the supporting FATCA declaration leaflet		If **NO**, please complete the supporting FATCA declaration leaflet	

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Signatory 3		**Signatory 4**	
*Title		*Title	
*First name(s)		*First name(s)	
*Surname		*Surname	
*Address		*Address	
*Date of birth		*Date of birth	
*Country of Birth		*Country of Birth	
*Nationality		*Nationality	
*Country of residence		*Country of residence	
*National Insurance Number		*National Insurance Number	
Marital status		Marital status	
*Telephone		*Telephone	
*Email		*Email	
*Occupation		*Occupation	
*Name of employer		*Name of employer	
*Relationship to the charity/club/society		*Relationship to the charity/club/society	
*Are you a citizen and tax resident of the UK only?	Yes ☐ No ☐	*Are you a citizen and tax resident of the UK only?	Yes ☐ No ☐
If **NO**, please complete the supporting FATCA declaration leaflet		If **NO**, please complete the supporting FATCA declaration leaflet	

Nominated Bank Account

The Society offers members the option to make an electronic payment from their Stafford Building Society business savings account to a nominated bank account in the same name as the charity, club or society via Faster Payment, free of charge (Limits apply, please see our Tariff of Charges document for more details). This is limited to one payment per member per working day. Members can register only one nominated bank account per account, which must be in the name of the Stafford Building Society savings account charity/club/society name.

Nominated Account Details	This section must be completed if you wish to send faster payments from your Stafford Building Society account to a bank account in the organisations name.		
Sort Code	☐☐-☐☐-☐☐	Account Number	☐☐☐☐☐☐☐☐
Charity, Club or Society Named on the Account			
Bank Name			

Communications from the Society

Here at The Stafford Building Society ('Society', 'we'), we take your privacy seriously and will only use your email address to send you important updates about your account and membership. This includes essential information such as service notifications, changes to terms and Annual General Meeting (AGM) information. These communications are part of your membership and cannot be opted out of. If a valid email address is not provided, any major updates will be sent via post. If you contact the Society by email, please send any personal data securely.

You can also choose to receive marketing and community updates, which may include information about new Society products, member offers or news about the Society's community initiatives.

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Marketing Preferences

You can change or cancel your choices at any time by contacting us at The Stafford Building Society, 4 Market Square, Stafford, ST16 2JH.

I consent that the Society can contact me for marketing purposes:

Account Administrator 1	Post ☐ Email ☐ Telephone ☐ No Marketing ☐	**Signatory 1**	Post ☐ Email ☐ Telephone ☐ No Marketing ☐
Account Administrator 2	Post ☐ Email ☐ Telephone ☐ No Marketing ☐	**Signatory 2**	Post ☐ Email ☐ Telephone ☐ No Marketing ☐
Account Administrator 3	Post ☐ Email ☐ Telephone ☐ No Marketing ☐	**Signatory 3**	Post ☐ Email ☐ Telephone ☐ No Marketing ☐
Account Administrator 4	Post ☐ Email ☐ Telephone ☐ No Marketing ☐	**Signatory 4**	Post ☐ Email ☐ Telephone ☐ No Marketing ☐

Disclosure of Relationships

Do any applicants currently work for the Building Society?	☐ Yes ☐ No
Are any of the applicants related to someone who works for the Society?	☐ Yes ☐ No

If "**Yes**" was ticked, please state who the Society Member is, the applicant who is related and the nature of the relationship.

Staff Member Name	Relationship

Appendix 1 - Important Information - Use of Your Information

For the latest information on how we use your data, please refer to our privacy policy. This can be found on our website (www.srbs.co.uk/privacy-policy) or by asking for a physical copy from the branch staff.

Appendix 2 - Charitable Assignment Scheme

IF YOU HAD A SHARE ACCOUNT WITH THE SOCIETY ON 31st JULY 2000 AND HAVE HELD A SHARE ACCOUNT WITH THE SOCIETY EVER SINCE THAT DATE, OR IF YOU HAVE A MORTGAGE WITH THE SOCIETY AT TODAY'S DATE THE WORDING IN PARAGRAPHS 1 AND 2 BELOW DOES NOT APPLY TO YOU. HOWEVER, IT MUST NOT BE DELETED.

1) By applying to open a share account on or after 1st August 2000 I/We agree with the Society and the Charities Aid Foundation ("the CAF") that I/We will assign to the CAF (or to any charity(ies) nominated by it or by the Society under the provisions of a deed dated 31st July 2000 between the Society and the CAF, in which case references to the CAF shall include references to any other charity(ies), but to no other person) the rights to any relevant conversion benefits (defined below).
This obligation will not apply to me/us, if I/We fall within any class of persons, which, as at today's date, the Society wishes to be excluded from such obligation.
This agreement is irrevocable and authorises the Society to transfer to the CAF any such benefits without further notice to me/us.
I/We understand that neither the Society nor the CAF will release me/us from this agreement or vary its terms and I/We will continue to be bound by the above condition even if the Society decides at some time in the future (and announces any such decision by press release or otherwise) that it is no longer in the best interests of the Society to continue with the above assignment condition generally in respect of new members.

2(a) "Relevant conversion benefits" means any benefits to which I/We might become entitled as a shareholding member of the Society under the terms of any future transfer of the Society's business to a company (i.e. on a conversion or takeover) which is completed at any time within the ten years immediately following the date on which my/our share account is opened (or, if applicable, the shorter period as set out in the list available from the Society's Secretary). "Relevant conversion benefits" does not include the statutory right to have shares in the Society (including any balances on share accounts) converted into deposits with the company on a conversion or takeover.

2(b) If the Society merges with any other society, after the date of such merger the "Society" includes such other society.
A list of the classes of persons which the Society currently wishes to be excluded from the obligation to assign or in respect of which a shorter period applies (which list may change from time to time but not with retrospective effect) is available on request from the Society's Secretary.

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Financial Services Compensation Scheme (FSCS)

The Financial Services Compensation Scheme, the UK's deposit protection scheme, will protect eligible deposits with The Stafford Building Society. To check if your organisation will benefit from the scheme and to view any limitations apply, access the FSCSs page by following the QR code to the right or www.fscs.org.uk/making-a-claim/claims-process/small-business/.

Any deposits you hold above the current limit are not covered. Please tick the box below to confirm you have received the FSCS leaflet within your pack.

Yes ☐ **No ☐**

Agreement and Declaration – Account Administrator(s)

We intend to rely on the **Specific Terms for this account** and the **Savings Terms and Conditions (Savings T&Cs)**, which together form our agreement with you. The current Savings T&Cs are available on our website at http://www.srbs.co.uk/savings/savings-forms-and-leaflets/ and can also be requested in branch.

Before signing this agreement, for your own benefit and protection, you should read the Specific Terms for this account, the Savings T&Cs, and the declarations set out below. If you do not understand any part of this agreement, please ask us for further information.

Your declaration - By signing this application form, I/we confirm that:

- I'm/We're a **Trustee, Committee Member, or other individual exercising Significant Influence or Control** over the charity, club or society, and am/are authorised to act as an **Account Administrator** in relation to this account.
- Where the organisation does not have a Beneficial Owner by ownership, I/we confirm that I'm/we're an individual or individuals who exercise control over the management of the organisation and/or the use of its funds, in line with applicable regulatory guidance.
- This account is **not held as a bare trustee** for a body corporate, or for persons who include a body corporate. A bare trustee is an individual who holds an account in their own name where the funds are held for the absolute benefit of another person.
- I/We declare that the information provided in this application is true and accurate to the best of my/our knowledge and belief, and I/we undertake to inform the Society promptly of any changes to my/our circumstances.
- I/We agree to be bound by the **Rules of the Society**, the **Savings Account Terms and Conditions**, and any **specific conditions applicable to this account**, copies of which I/we acknowledge having received.
- Where applicable, I/We agree to be bound by the **Charitable Assignment Scheme** as described in this application form and in the Society's Savings Terms and Conditions.
- I/We confirm that I/we have read and understood the section titled **"Important – Use of Your Information"**, including the Privacy Policy, and consent to the Society using my/our information as described.
- I/We confirm that I/we have read and understood the **Financial Services Compensation Scheme (FSCS) Information Sheet**.
- I/We confirm that all Trustees or individuals with Significant Influence or Control over the organisation have been disclosed to the Society.

We hereby authorise The Stafford Building Society to accept the signature(s) below as a full and final discharge in respect of all matters relating to this account:

Account Administrator 1		**Account Administrator 2**	
*Signature		*Signature	
*Date		*Date	
Account Administrator 3		**Account Administrator 4**	
*Signature		*Signature	
*Date		*Date	

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Agreement and Declaration – Charity/Club/Society Signatory

We intend to rely on the **Specific Terms for this account** and the **Savings Terms and Conditions (Savings T&Cs)**, which together form our agreement with you. The current Savings T&Cs are available on our website at http://www.srbs.co.uk/savings/savings-forms-and-leaflets/ and can also be requested in branch.

Before signing this agreement, for your own benefit and protection, you should read the Specific Terms for this account, the Savings T&Cs, and the declarations set out below. If you do not understand any part of this agreement, please ask us for further information.

Your declaration - By signing this application form, I/we confirm that:

- I/We declare that the information provided in this application is true and accurate to the best of my/our knowledge and belief, and I/we undertake to inform the Society promptly of any changes to my/our circumstances.
- I/We agree to be bound by the **Rules of the Society**, the **Savings Account Terms and Conditions**, and any **specific conditions applicable to this account**, copies of which I/we acknowledge having received.
- Where applicable, I/We agree to be bound by the **Charitable Assignment Scheme** as described in this application form and in the Society's Savings Terms and Conditions.
- I/We confirm that I/we have read and understood the section titled **"Important Information – Use of Your Information"**, including the Privacy Policy, and consent to the Society using my/our information as described.
- I/We confirm that I/we have read and understood the **Financial Services Compensation Scheme (FSCS) Information Sheet**.
- I/We understand that my/our authority as a signatory is limited to making deposits to and withdrawals from the account and does not extend to account administration or changes to organisation details.

Signatory 1		**Signatory 2**	
*Signature		*Signature	
*Date		*Date	
Signatory 3		**Signatory 4**	
*Signature		*Signature	
*Date		*Date	

Office Use ONLY

Account Administrator(s) CUID number(s)	
Signatory(s) CUID number(s)	
Account Number	
Completed by…….. Date…… Signature	

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