



I.D. and requirements

Proof of Name	Proof of Current Address - These documents can be used to prove your current address if they haven't already been used as proof of your name
Valid full UK driving license, including old style paper	Valid full UK driving license, including old style paper
Valid provisional UK photocard driving license	Valid provisional UK photocard driving license
Valid full UK passport or EU member state ID card	UK-based bank or building society statement (must be less than 3 months old)
UK-based bank or building society statement (must be less than 3 months old)	UK-based bank or building society credit card statement (must be less than 3 months old)
UK-based bank or building society credit card statement (must be less than 3 months old)	UK mortgage statement (must be less than 12 months old)
Letter from Benefits Agency DWP, housing benefits), including Universal Credit welcome letters (must be less than 12 months old)	UK gas or electricity bill (must be less than 3 months old)
Valid student ID card from a recognised UK university or valid NUS card with your photo and date of birth	UK landline bill (not mobile phone; must be less than 3 months old)
	UK water bill (must be less than 12 months old)
	UK council tax bill (must be less than 12 months old)
	UK Credit Union statement (must be less than 3 months old)
	Benefit letter from your local housing authority (must be less than 12 months old)
	Tenancy agreement from a housing association or a council

All mandatory identification and proof of address needs to be certified.

The following professions can certify the clients ID -

- Solicitor
- Local or County Councillor
- Minister of Religion
- Accountant
- Bank or Building Society Official
- Independent Financial Advisor
- Post Office
- Dentist
- Police Officer
- Teacher
- Lecturer

Certified documents must include the wording, **'I Certify this as a true copy of the original'**.

We also need the certification to include the following -

- Signed and dated within the last 3 months.
- Printing their name under the signature clearly.
- Adding their occupation, business address, and telephone number.