



# The Stafford Building Society

## Ex-pat I.D requirements

### Proof of person – All items from list unless otherwise indicated

- Valid UK Passport
- Valid work/residency visa/permit for the country of residence
- Credit search on the UK address where a UK bank account is held
- Credit search on the UK Buy to Let address (remortgage only)

### Proof of address – for the country of residence

#### 2 documents from this list (in addition to the above)

- Valid National Identity card
- Valid photocard driving licence for the country of residence
- Bank statement issued within last 3 months – must be a posted document e.g. not internet statements
- Utility bill statement issued within last 3 months (communication suppliers not accepted)
- Latest Mortgage statement for overseas residential address issued within last 12 months
- Latest Mortgage statement for UK Buy to Let property issued within last 12 months (remortgage only)
- Latest tenancy/lease agreement for overseas address.
- Employment contract and employment reference stating applicant's current residential address and passport details
- Letter from an international solicitor/notary/justice of the peace confirming address of applicant

All identification and proof of address needs to be certified.

The documents must be certified by the applicant's overseas banker or a solicitor/notary in their country of residence.

Certified documents must be written in English, and:

- include the wording, 'I Certify this as a true copy of the original'
- Date stamp
- The person's name printed and signed
- Job title
- Certification stamp

The Society reserves the right to directly approach any third party involved within the verification process to confirm details provided.

Documents written in a foreign language should be submitted with an official translation in English attached. Translated documents should be certified to confirm:

- That the document is a 'true and accurate translation of the original'
- The date of translation
- The full name and contact details of the translator or representative of the translation company.