

CLOSURE OF ACCOUNT(S) FORM

This form is to close an account only. Please note we cannot make payments to third parties, and you must provide us with your passbook to be able to close your account. **You may be required to provide identification to close an account. Please visit www.srbs.co.uk 'Proving your Identity' leaflet for more details.**

1. Your personal details:

If the account holder is deceased this section is to be completed by the personal representative's or executors to the estate. We may require additional documentation prior to closing the account/s.

Full name/s		
Address		
NI Number		
Date of Birth		
Daytime telephone number		

2. Details of account/s to be closed:

If you have lost your passbook you will need to provide us with identification. We will require one form from List A and one from List B. Please visit www.srbs.co.uk 'Proving your Identity' for more details.

Account number(s)	Sole/Joint (S/J)	Passbook Provided (Y/N)
1.		
2.		
3.		

3. Payment method for remaining funds:

Payment Type	Account Name	SRBS Account Number
Transfer to another SRBS account		

Payment Type	Bank Name	Account Number & Sort code	Account Holder(s) Name
Faster Payment to my Nominated Bank Account			

If you have not already set up a nominated account on your SRBS account, you will need to provide us with an original or certified copy of the bank statement which displays your name, address, sort code and account number. Alternatively we will accept verification from your debit card in branch.

Cash	<input checked="" type="checkbox"/>
Cheque	<input checked="" type="checkbox"/>

4. Closure reason:

What is your reason(s) for closing this account(s)?

By signing below you are requesting us to close the accounts specified.

For all Faster Payment Closures - It is your responsibility to check the bank details listed above are correct, as any errors may result in your payment not being processed. You confirm by signing below that the bank details detailed above are correct, that you understand that it is your responsibility to ensure the information given is accurate and, should the above details be incorrect, the Society is not liable for any resultant losses.

Signature(s)

(Signatures from all parties are required for joint accounts)

Date:

Date:

Office Use Only:

Stamp passbook <input type="checkbox"/>	Check signature matches <input type="checkbox"/>	ID seen if required <input type="checkbox"/>	Nominated bank account checked <input type="checkbox"/>
Inputted by Checked by.....			