

Account Withdrawal & CHAPS Instruction

Please debit SRBS account number:

| | |
|---|--|
| Name | |
| Address | |
| Contact Number | |
| Amount (£ ... / minimum £5,000) | |
| Amount in words | |
| Please note that the £25 CHAPs fee will be withdrawn from the debiting account | |
| Purpose of Transaction | |

Please transfer the funds to

| | |
|------------------------|--|
| Bank Name | |
| Bank Address | |
| Sort Code | |
| Account Number | |
| Account Name | |
| Reference for transfer | |

Date:

Signed:

Signed:

| | | | |
|--|---|---|--|
| Name, address, passbook signature checked to account records. (Cashier Signature) | CHAPS & £25 Fee withdrawn from account. Account details input correctly. Passbook handed back to customer. (Cashier Signature) | Transaction screen checked that form matches & CHAPS & Fee have been debited and authorised for processing. (authoriser signature) | Once authorised email sent to accounts that CHAPS needs to be keyed (cashier) |
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